



Duke University  
Duke Lemur Center (DLC)  
Division of Fossil Primates (DFP)  
1013 Broad Street  
Durham, NC 27705  
(919) 416-8420 phone  
(919) 416-8584 fax  
duke\_fossil\_lab@duke.edu

**Please email (or fax) this completed agreement**

**Digital Data Download Agreement**

Your request to download DFP specimen data is under consideration. If approved, the following terms and conditions will apply:

1. You will not upload DFP data files, or derivatives that you create from DFP data files, to other websites (e.g. Dryad, Figshare, Zenodo, Sketchfab, online blogs, social media sites, etc.) without the DFP's explicit permission in writing. (We encourage the use of our specimens in social media for your publication and research announcements, please contact DFP for more details.)
2. You will not share/redistribute data files with/to anyone (e.g. co-investigators, students, etc.) even if they are within your immediate research group. Each person who needs access to DFP specimen data should request access independently (we are happy to consider all requests). It is important that the DFP is able to track all researchers who access DFP data. If you are collaboratively creating derivatives of DFP specimen data (i.e., with multiple authors working on one copy of the dataset), all collaborators must still separately request a data download and fill out this download agreement.
3. You will not in any way sell DFP data downloaded from MorphoSource, nor will you create any product derived from DFP data that is sold, accessed by payment, or used for commercial gain in any way. Only non-commercial research and educational use is allowed.
4. If your research/education activities results in a manuscript/thesis/dissertation/lesson plan/report:
  - (4a) In the main text, explicitly indicate each specimen's unique DFP catalog number, indicate that data are available from MorphoSource ([www.morphosource.org](http://www.morphosource.org)), and include the appropriate ark or doi number assigned to each specimen. If you need a doi number issued for a specimen that does not yet have one, please contact the DFP.
  - (4b) In the acknowledgements section, you should mention the grants that supported digitization of DFP specimens. This information is available for each specimen hosted at MorphoSource. For instance, the grant support notes for DPC-1069 *Propithecus chirobates* (MorphoSource media group 8766) is as follows: NSF BCS 1231288 (to E.R. Seiffert, G. F. Gunnell, D. M. Boyer, and J. G. Fleagle) and NSF DBI 1458192 (to G. F. Gunnell, R. F. Kay and D. M. Boyer). If you are unsure which grants should be cited, contact the DFP for instructions.
  - (4c) In the acknowledgements section, mention that the Duke Lemur Center, Division of Fossil Primates granted access to the data.
  - (4d) Prior to submitting your manuscript to a journal, please email the DFP so we can assign you a DLC publication number. You should mention this publication number in your acknowledgements section.
  - (4e) Email a PDF copy of your manuscript/thesis/dissertation to the DFP at when it is published.
5. 3D printing of DFP specimens is intended for research, teaching, and education. If your intent is to 3D print a DFP specimen:
  - (5a) You are permitted to print one copy. If you require additional 3D prints, please contact the DFP prior to doing so.
  - (5b) 3D prints should be kept in the possession of the person approved for printing and not loaned. If 3D prints are used in a classroom or teaching lab, they should be secured appropriately when not in use. If 3D prints are lost, stolen or destroyed, please contact the DFP.
  - (5c) You will not in any way sell 3D prints of DFP data, nor will you create any product derived from DFP data that is sold, accessed by payment, or used for commercial gain in any way.
6. Access to download DFP data from MorphoSource will be open for a period of 30 days, starting at the approval date. If you need to extend this period (*for the same project*), you can re-request access without completing an additional Digital Data Download Agreement.

By signing below, I acknowledge having read the above terms and that failure to adhere to them could result in future denial of data requests from the DFP and other museum collections or the revocation of user privileges of all types on MorphoSource. I also agree that all use restrictions and requirements of the creative commons licenses applied to the media I download must be followed and that the DFP owns and can validly regulate use of its data through this document regardless of the copyright status. I consider this document legally binding and acknowledge therefore that in certain cases, breach of the above terms could lead to prosecution.

Name: \_\_\_\_\_  
Email address & Phone number \_\_\_\_\_  
Institution (& advisor/teacher if you are a student): \_\_\_\_\_  
Signature & Date: \_\_\_\_\_

**DFP internal use**

Project: \_\_\_\_\_ Teaching/ Research/Other:  
Collaboration (y/n, names): \_\_\_\_\_ Publication:  
Notes: \_\_\_\_\_

DPC# \_\_\_\_\_ Taxon \_\_\_\_\_ Element \_\_\_\_\_